**Troop 150 Patrol Leaders’ Council Example Agenda**

**DATE**

**Senior Patrol Leader NAME**

**Scoutmaster NAME**

**Pre-Opening**

- The SPL arrives at least 15 minutes early to collaborate with the Scoutmaster

- PLC members arrive at least ten minutes early to set up the room

1. **Opening**
   1. The SPL Calls the meeting to order and welcomes any guests
   2. The Scribe records the attendance and meeting minutes and reads the previous PLC’s meeting minutes if requested to by the SPL
2. **Patrol Reports**
   1. Each Patrol Leader (or APL if the PL is not in attendance) provides a brief report on the status of his patrol in regards to advancement updates, activities, and other matters
3. **Staff Reports**
   1. Each member of the Staff provides a brief report on their work in their position and toward the accomplishment of their goals
4. **Old Business**
   1. Go over the previous campout/day trip and meetings and discuss what the patrols liked, disliked, and would improve on in the future
   2. Discuss any open items from the last meeting
5. **Meeting and Activity Planning**
   1. Review the Troop calendar to see what meetings and events are upcoming
      1. Allow the Scoutmaster and Assistant Scoutmasters to provide guidance to the PLC on planning upcoming meetings and events
   2. Plan out each meeting until the next PLC
      1. Plan a Scout activity and game/other activity for each meeting
      2. Assign and delegate staff/PLs/other leaders to lead different parts of the meeting
   3. Plan activities for any upcoming troop outing or event
   4. The PLC votes to approve all upcoming plans
6. **New Business**
   1. Committee Chair Report
   2. Open to any new Items to be discussed

**Scoutmaster’s Moment**

**Executive Session**

* 1. Only open to members of the PLC and the Scoutmaster Corps. The PLC will discuss confidential topics such as youth leadership evaluations. An Executive Session may be called by the SPL, SM, or a majority of the voting members of the PLC.

**After Meeting**

- PLC Members help to clean up the room

**Members of the PLC:** *Voting –* Senior Patrol Leader, Assistant Senior Patrol Leader, Troop Guide, and each Patrol Leader (or APL if PL is not in attendance). *Non-voting –* Scribe.